

Lochiel Park Community Garden Committee Meeting

7:30-9:00pm, Monday December 11th, 2017

at Di's place

MINUTES

Present: Jenny Bates (President), John Miller, Rayna Schofield, Peter (Treasurer) and Julie Larsson, Judy Parker, Di Sullivan,

Apologies: Katherine Packer (Secretary)

Welcome

Minutes of previous meeting and business arising

Minutes of previous meeting were moved by John and seconded by Rayna as a true and correct record.

Action items arising from previous minutes were discussed and comments made as follows:

Action Item 1: Completed - (Determining interest in Wicking Beds) 7 people are interested. John, Katherine and Jenny met and developed a plan. Three will be done in the first instance and 4 later on in autumn. Katherine is coordinating this. Discussion about the type of timber to be used.

Action Item 2: Completed - (Letter of thanks to Bunnings)

Action Item 3: Completed- (fibre cement sheeting)

Action Item 4: Completed - (Information to Members about Bee Hotel Making event)

Discussion about materials, canvas suggested as a possibility.

Action Item 5: Ongoing - (Contact CCC about cutting up logs for Bee Hotels) - awaiting a response

Action Item 6: Completed - (contact Chris, Builder) - Chris, is willing to help with the building of the Pavillion.

Katherine and Jenny met with Sophie, new CCC Community Liason Officer

Suggested by Di that in conjunction with FoLP, CCC be approached to update/upgrade all of the signs in LP.

Pavillion

Plans and Engineering specifications tabled by Peter. Moved by Peter, seconded by Di that we pay \$660.00 for the certification of the plans.

Two copies for CCC, 1 for us and 1 copy for Chris the builder, to provide a quote on materials and an hourly rate cost.

Moved, Peter, seconded, Andrew, that we purchase a carton of Coopers Ale for Bruce Roach in appreciation of his work in certification of the plans and specifications.

Once we have a price we will need to discuss the financing of construction -options could include, materials at trade prices, grant form CCC, donations etc

Membership update

Barb D is relinquishing her plot which will be offered to Franc and Alison Gaspersic, new residents in Hobbs Drive.

Treasurer's Report

Working account: \$2008.33

Project account: \$9834.56

Moved, Peter, seconded, Di, that the treasurer's report be accepted. Carried.

Establishment of Store Accounts

Move Di, Seconded John that we open 2 accounts, a 'pay monthly' one at Bunnings with the treasurer and president each having a card, and we approach Mitre10 to enable a similar account. Carried.

Discussion about maintaining diversity of retailers, benefits of store accounts, authorisation of spending, etc.

We already have an account at Newton's which gives us a trade price.

Workplace Health and Safety

Security of new lock on gate discussed. Will replace missing watering wand with a small one that we probably have in stock.

Working Bee Task List 14/1/18 at 8:30 am.

Lemonade tree needs spraying with iron asap.

General tidy up.

Cut out banana stalks that have fruited.

Further tasks will become obvious over the next few weeks

Discussed alternative times for Working Bees and decided to make no changes.

Other Business

Letter received from ATO about ABN - ask Pam to follow up and change the contact email as she appears to be the current contact person.

Contact from White Pages to update our listing in Google. Not needed.

Di and Ian's trailer needs some repair. Dave Parker has suggested that at a cost of about \$300 it could be sandblasted and welded. Di and Ian are happy for this to occur. The committee is concerned about sandblasting and have approved a limit of \$300 for the repair work.

Buddy System for new members

It was agreed that we would be more purposeful about inducting new members to the garden through a buddy system. Role of buddy to include, working alongside new member, introducing new member to others, contacting new member prior to working bees

Bee Hotel Event

A reminder email will be sent out. we need to ensure that we have enough materials.

MEETING CLOSED at 9:05 pm NEXT MEETING ?????

ACTION ITEMS ARISING FROM MEETING

ACTION ITEM 1	Katherine - progress construction of wicking beds
ACTION ITEM 2	Jenny - follow up CCC regarding chopping up of logs for bee hotels send out a reminder email.
ACTION ITEM 3	Peter - forward pavilion plans to CCC and Chris the builder purchase a carton of Coopers for Bruce Roach pay for drawing up of plans, specifications
ACTION ITEM 4	Jenny - inform Franc and Alison of plot availability
ACTION ITEM 5	Jenny or Peter - open accounts at Bunnings and Mitre 10
ACTION ITEM 6	Jenny - replace missing watering wand in herb garden
ACTION ITEM 7	Jenny - see Pam about ATO letter
ACTION ITEM 8	Judy - see Dave about trailer repair